

Unity InstituteSM

Ministry and Religious Studies Catalog
2007-2008

Unity is a worldwide movement of prayer, publishing and education that helps people of all faiths apply positive spiritual principles in their daily lives.

unity[®]

1901 NW Blue Parkway
Unity Village, MO 64065-0001

For Admissions Information:
816-251-3535, Ext. 2170
registrar@unityonline.org
www.unityinstitute.org

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Table of Contents

Introduction	3
Ministry and Religious Studies Scholarship and Endowment Funds	6
Admissions Process and Policies	7
Academic Information and Policies	11
Academic Calendar	17
Financial Information and Policies	19
Campus Policies	21
Student Resources	23
Master of Divinity	25
Master of Arts in Religious Studies	31
Certificate in Unity Ministry	33
Course Descriptions	38
Personnel	51
Index	53

Unity Institute reserves the right to make changes in admission policies, fees, program requirements, course offerings and any other matters regarding Unity Institute, without prior notice, in accordance with established policies and procedures.

Introduction

Mission Statement

Unity Institute serves humankind through spiritual educational programs.

Values

- Study, interpret and practice the teachings of Jesus and other spiritual leaders.
- Create and model a compassionate community.
- Demonstrate scholarly excellence in both students and faculty.
- Nurture spiritual transformation.
- Promote diversity in the spirit of unity.
- Sustain collaborative, spirit-centered leadership.

Program Goals

- Model a mastery of Truth principles in both professional and personal lives.
- Demonstrate the necessary knowledge, skills and motivation to be lifelong learners.
- Celebrate diversity amidst an atmosphere of social and spiritual equality.
- Become educated and enlightened spiritual leaders who nourish their congregations, their communities, the Unity movement and humankind.
- Nurture spiritual transformation and wholeness of body, mind and Spirit.

History

Unity Institute is devoted to continuing the spiritual educational work of Charles and Myrtle Fillmore, founders of the Unity movement. Unity began in 1889 with the publication of the first issue of *Modern Thought*.

Unity ministerial education has a long history with many name changes. It began with the Unity Training School in the 1930s. Silent Unity® established the Ministerial Training Program in 1945, followed by the Unity Education Department in 1966. The School for Ministerial and Religious Studies was developed by the Association of Unity Churches in 1969 and subsequently became known as Unity Ministerial School. In 1980 Unity School for Religious Studies was established as a department of Unity. The name was changed in 2003 to Unity Institute to reflect the development toward master-level degree programs.

Through the cooperative relationship formed with the Association of Unity Churches International, Unity Institute has served the Unity movement's need for ministers and ministries. Unity Institute now also serves the higher spiritual educational desires of students seeking an advanced degree.

Unity Institute is committed to the adult educational model in which each student comes to the school as a result of the spiritual journey that began earlier in his or her soul's unfoldment. The faculty and staff are committed to and the program is designed to guide each person to acquire the skills, knowledge and consciousness that are needed for the fulfillment of this goal. It is in this way that Unity Institute continues the work of spiritual education that was begun by the Fillmores more than 100 years ago.

The Educational Philosophy of Unity Institute

Unity Institute accepts the premise that adult learning is an internal process and that there are superior conditions of learning and principles of teaching. We are committed to providing those conditions and principles to the best of our ability.

It is expected that students at Unity Institute will:

- Be responsible for discovering the information, consciousness and skills needed to successfully complete the program and its requirements.
- Share his or her previous experiences with teachers and fellow students.
- Desire to make the most of the time at Unity Institute to enhance his or her experience of a sense of calling. This includes taking advantage of every part of the curriculum as well as the opportunities to develop personal associations with fellow students, faculty, staff and administration.

Statement of Faith

Unity Institute believes in and adheres to the five basic principles of Unity:

- There is only one Presence and one Power active as the universe and in our lives, God the Good.
- Our essence is of God; therefore, we are inherently good. This God essence was fully expressed in Jesus, the Christ.
- We are cocreators with God, creating reality through thoughts held in mind.
- Through prayer and meditation and by using denials and affirmations, we align our hearts and minds.
- Through thoughts, words and actions, we live the Truth we know.

Accreditation

Unity Institute is currently in conversation with the Higher Learning Commission (HLC), a commission of the North Central Association of Colleges and Schools, to become a member of the association with its Master of Divinity and Master of Arts in Religious Studies programs. Unity Institute would like to caution potential students that this conversation with HLC is not a guarantee that Unity Institute will become accredited. Although Unity Institute is not accredited, Unity Institute has permission from the State of Missouri to offer degrees.

Unity Licensing and Ordination

The Association of Unity Churches International governs the process of licensing and ordaining Unity ministers. Graduation from Unity Institute does not guarantee licensing or ordination. Any person interested in becoming a licensed and ordained Unity minister should contact the Education Department of the Association of Unity Churches International:

P.O. Box 610
Lee's Summit, MO 64063
816-524-7414
www.unity.org

Spiritual Education and Enrichment

In addition to its graduate and certificate programs, Unity Institute offers continuing education classes for Spiritual Education and Enrichment (SEE). For information about the SEE classes and program, contact:

Spiritual Education and Enrichment

Unity Institute

1901 NW Blue Parkway

Unity Village, MO 64065-0001

816-251-3535

SEE@unityonline.org

www.unityeducation.org

The Ministry and Religious Studies Scholarship and Endowment Funds

The students, faculty and staff of Unity Institute
wish to thank each and every contributor to the
Ministry and Religious Studies
Scholarship and Endowment Funds.
We are grateful!

For information about contributing to the Ministry and Religious Studies
Scholarship and Endowment Funds,
please contact Rev. Phillip Pierson
Unity Institute
816-251-3535, Ext. 2030
PiersonPM@unityonline.org

Admissions Process and Policies

To Be a Unity Minister

For those interested in becoming a licensed and ordained Unity minister, there are two admissions processes that are required.

1. Admission to the academic program at Unity Institute. People may choose either the Master of Divinity or the Certificate in Unity Ministry. Entrance into the Master of Divinity program requires a Bachelor's degree. Entrance into the Certificate in Unity Ministry program requires either a Bachelor's degree or an Academic Demonstration through the Association of Unity Churches International.

For more information about the admissions process to Unity Institute, contact: registrar@unityonline.org.

2. Admission to the Unity Ministry Path at the Association of Unity Churches International. Those interested in becoming a licensed and ordained Unity minister must also apply for admission to the Unity Ministry Path to begin the licensing and ordination process. There are separate requirements and documentation needed for this application.

For more information about the admissions process to the Unity Ministry Path, contact: www.unity.org.

The Programs at Unity Institute

Unity Institute offers three programs of study:

Master of Divinity
Master of Arts in Religious Studies
Certificate in Unity Ministry

The Master of Divinity (M.Div.) and the Master of Arts in Religious Studies (M.A.) are degree programs. In addition, Unity Institute offers one nondegree, noncredit program: Certificate in Unity Ministry. People may also take classes without applying for a specific program. Persons applying for admission should follow the admission procedures outlined below.

For further information and admission deadlines, please contact:

Unity Institute Registrar
Unity Institute
1901 NW Blue Parkway
Unity Village, MO 64065-0001
816-251-3535, Ext. 2170
registrar@unityonline.org
www.unityinstitute.org

Interested international applicants should contact the Unity Institute Registrar for information about admission to these programs: registrar@unityonline.org.

Application Process

All materials submitted to Unity Institute in the application process become the property of Unity Institute. Upon enrollment, materials deemed essential are kept in the Registrar's Office as a part of the student's permanent file.

For Admission to the Master of Divinity

Note: Applicants who are interested in Unity Licensing and Ordination must also apply to the Association of Unity Churches International Unity Ministry Path:

P.O. Box 610
Lee's Summit, MO 64063
816-524-7414
www.unity.org

1. **Submit a completed application form.**
2. **Submit a signed copy of the Unity Institute Code of Conduct.**
3. **Submit official transcripts.** A Bachelor's degree is required. An official transcript from all colleges/universities attended must be sent directly to the Unity Institute Registrar.
4. **Submit statement of information.** Each applicant shall submit an essay of 1,000-1,500 words that includes the following information:
 - Biographical information.
 - Reasons why the applicant would like to be admitted into the degree program.
 - What the applicant hopes to achieve from the degree program.
 - How the applicant expects to use the degree in the future.The essay should be double-spaced in a readable font of no less than 12 point.
5. **Submit the nonrefundable application fee of \$25.**
6. **Three letters of reference.** One letter should be from the applicant's minister or the spiritual leader of his or her church, one letter should be from someone who is familiar with the applicant's academic abilities, and one letter should be a personal reference. All letters are to be sent directly to the Unity Institute Registrar.

For Admission to the Master of Arts in Religious Studies

1. **Submit a completed application form.**
2. **Submit a signed copy of the Unity Institute Code of Conduct.**
3. **Submit official transcripts.** A Bachelor's degree is required. An official transcript from all colleges/universities attended must be sent directly to the Unity Institute Registrar.
4. **Submit statement of information.** Each applicant should submit an essay of 1,000-1,500 words that includes the following information:
 - Biographical information.

- Reasons why the applicant would like to be admitted into the degree program.
- What the applicant hopes to achieve from the degree program.
- How the applicant expects to use the degree in the future.

The essay should be double-spaced in a readable font of no less than 12 point.

5. **Submit the nonrefundable application fee of \$25.**
6. **Three letters of reference.** One letter should be from someone who is familiar with the applicant's academic abilities and the other two letters should be personal references. All letters are to be sent directly to the Unity Institute Registrar.

For Admission to the Certificate in Unity Ministry

Before being accepted into this program, an applicant must be admitted into the Association of Unity Churches International Unity Ministry Path.

1. **Be accepted into the Association of Unity Churches International Unity Ministry Path.** A requirement for this is a Bachelor's degree or an Academic Demonstration. For information about the Unity Ministry Path or the Academic Demonstration, please contact the Education Department of the Association of Unity Churches International:
 P.O. Box 610
 Lee's Summit, MO 64063
 816-524-7414
www.unity.org
2. **Submit a completed application form.**
3. **Submit a signed copy of the Unity Institute Code of Conduct.**
4. **Submit evidence of Academic Demonstration or official transcripts.** Evidence from the Association of Unity Churches International showing achievement of an Academic Demonstration or official transcripts from all colleges/universities attended to indicate that a Bachelor's degree (and any additional degrees) has been earned must be sent directly to the Unity Institute Registrar.
5. **Submit statement of information.** Each applicant should submit an essay of 1,000-1,500 words that includes the following information:
 - Biographical information.
 - Reasons why the applicant would like to be admitted into the certificate program.
 - What the applicant hopes to achieve from the certificate program.
 - How the applicant expects to use the certificate in the future.
 The essay should be double-spaced, with a readable font of no less than 12 point.
6. **Submit the nonrefundable application fee of \$25.**

7. **One letter of reference.** This letter should be from someone who is familiar with the applicant's academic abilities. The letter is to be sent directly to the Unity Institute Registrar.

For Admission to Take Courses Without Admission to Programs

1. **Submit a completed application form.**
2. **Submit a signed copy of the Unity Institute Code of Conduct.**
3. **Official transcripts or evidence of Academic Demonstration.** A Bachelor's degree is required to take courses for graduate credit. A Bachelor's degree or evidence of receiving an Academic Demonstration is required to take courses for continuing education units. For information about the Academic Demonstration, please contact the Education Department of the Association of Unity Churches International:
P.O. Box 610
Lee's Summit, MO 64063
816-524-7414
www.unity.org
Official transcripts from all colleges/universities attended or evidence of Academic Demonstration must be sent directly to the Unity Institute Registrar.
4. **Submit the nonrefundable application fee of \$25.**

Admissions Policies

Equal opportunity and nondiscrimination: In keeping with the inclusive nature of the Unity teachings, it is the policy that Unity Institute be free of discrimination on the basis of race, color, religion, sex, national origin, age, sexual orientation and/or disability and to make reasonable accommodations for qualified individuals with known disabilities. This includes decisions regarding admissions, administration of academic policies, financial aid and scholarship programs. Students with special disability needs are encouraged to contact the Unity Institute Registrar to discuss their individual needs.

Transfer of credit: Students may transfer up to 12 hours of graduate credit in the Master of Divinity program, up to 6 hours of graduate credit in the Master of Arts program and up to 12 hours of undergraduate credit in the Certificate program, under the following conditions:

- An official transcript must be sent to the Registrar for evaluation. Transcripts are official only if they are received directly from the school attended.
- The institution of origin must be accredited by an approved regional accrediting body to offer graduate-level instruction.
- A course description and/or syllabus for each course for which credit is requested must be submitted.
- The course is equivalent to and meets the requirements of Unity Institute.
- The student earned a minimum grade of 3.0 on a 4.0 grading scale.
- The course was completed within seven years of the term in which the degree work at Unity Institute began.

More information can be found in the Unity Institute Student Handbook or by contacting the Registrar. Transfer credit is not used in calculating a student's grade point average (GPA) at Unity Institute.

Academic Information and Policies

Academic Honesty and Integrity

Unity Institute assumes that all students desire to pursue their academic and transformational work with honesty and scholarly integrity. Students may seek the assistance from others as long as the student submitting the assignment is actually doing the work. Activities that have the effect or intention of interfering with the education, pursuit of knowledge or fair evaluation of a student's performance are prohibited. These include, but are not limited to, cheating, plagiarism, facilitating academic dishonesty and misrepresentation of self or other students. Those students who breach these standards will face sanctions, ranging from course failure to dismissal from the program.

Cheating involves the use or attempt to use unauthorized assistance, material or study aids in examinations or other academic work. This also includes submitting course work based on contrived or altered information, data and/or sources.

Plagiarism is the use of ideas, words or thoughts of another and passing them off as one's own. This includes:

- Incorporating portions from a printed or online book or article into a paper and not acknowledging the source.
- Purchasing or copying a whole paper or report directly from a book, article or another person.
- Use of another student's work in any form without acknowledging the source.

Facilitating academic dishonesty involves helping or attempting to help another student violate any provision of this code.

Misrepresentation of self or another includes dishonestly portraying a person or situation or falsifying, forging or altering any academic record.

If a faculty member discovers a student violating academic honesty, the following penalty may be applied, depending upon the severity of the infraction:

1. A reduced grade for the assignment.
2. A grade of zero for the assignment.
3. An "F" for the course.
4. Remand the decision to the full faculty.

If remanded to the faculty, they may:

1. Leave it to the discretion of the instructor, who may take any of the above options.
2. Place the student on probation.
3. Recommend the student's dismissal from the program.

A report will be sent to the faculty and the Dean, as well as kept in the student's permanent file.

The student may appeal the decision according to the appeal process, as outlined in the Ministry and Religious Studies Catalog and Unity Institute Student Handbook.

Academic Records

A permanent academic record is kept for each student in an academic file (paper and/or computerized) in the Unity Institute office. All grades earned by the student at Unity Institute are recorded. The record also shows the credits transferred from other graduate schools that apply toward meeting the student's degree requirements at Unity Institute. Credits from other schools that do not meet Unity Institute degree requirements are not posted.

At the end of each term, the courses in which the student officially enrolled, the grades earned and grade point average are recorded. Only courses dropped during the drop period are omitted. Cumulative hours attempted and earned, as well as the cumulative grade point average, are posted at the conclusion of each term's listing of courses and grades.

Appeal Process

Appeals for exceptions to academic policies and regulations are to be submitted in writing, with documentation, to the Dean, whose decision is final.

Grade appeals must first be discussed with the relevant faculty member. If the issue cannot be resolved with the faculty member, the student may submit an appeal in writing, with documentation, to the Dean within four weeks of the faculty member's decision. Should the student wish to appeal the Dean's decision, an appeal must be made in writing, with documentation, to the Vice President of Education within four weeks of the Dean's decision. The decision of the Vice President is final.

Appeals involving a student's status in the program may be presented in writing, with documentation, within four weeks of receiving official notice of status change. All appeals will be reviewed by the Dean. Should the student wish to appeal the Dean's decision, an appeal must be made in writing, with documentation, to the Vice President of Education within four weeks of the Dean's decision. The decision of the Vice President is final.

Appeals involving a student's dismissal from the program may be presented in writing, with documentation, within four weeks of receiving official notice of dismissal. All appeals will be reviewed by the Vice President of Education. The decision of the Vice President is final.

Class Cancellation

All course offerings are subject to enrollment minimums. Unity Institute reserves the right to cancel classes for which there is insufficient enrollment.

Dismissal from the Program

Unity Institute reserves the right to dismiss a student from the program if his or her academic performance, attitude and/or behavior do not meet the standards prescribed in the Unity Institute Catalog and the Unity Institute Code of Conduct. Appeals involving a student's dismissal from the program may be presented in writing, with documentation, within four weeks of receiving official notice of dismissal. All appeals will be reviewed by the Vice President of Education. The decision of the Vice President is final. Failure to initiate an appeal within the four-week time frame indicates that the student accepts the decision of dismissal as final and the matter is closed.

Family Education Rights and Privacy Act

Unity Institute complies with the Family Education Rights and Privacy Act (FERPA). FERPA affords students certain rights with respect to their academic records. They are:

- **The right to inspect and review the student's academic records within 45 days of the day Unity Institute receives a request for access.** Students should submit to the Registrar a written request that identifies the record(s) they wish to inspect. The Registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.
- **The right to request the amendment of the student's academic record that the student believes is inaccurate or misleading.** Students should submit a letter to the Registrar clearly identifying the part of the record that they believe is inaccurate or misleading, stating why it is inaccurate or misleading and asking for the record to be changed. If Unity Institute decides not to amend the record as requested by the student, the student will be notified of the decision and advised of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing process will be provided at that time.
- **The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.** One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests.
- **The right to file a complaint with the U.S. Department of Education concerning alleged failures by Unity Institute to comply with the requirements of FERPA.**

The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
600 Independence Ave., SW
Washington, DC 20202-4605

See the Unity Institute Student Handbook for more information.

Grading Policies

All grades earned by the student become a part of his or her permanent record and will be shown on every transcript of credits issued by Unity Institute.

Grades: Grades for graduate work are A, B, C, D and F, and receive the following grade points:

A = 4 grade points per credit hour (or unit)

B = 3 grade points per credit hour (or unit)

C = 2 grade points per credit hour (or unit)

D = 1 grade point per credit hour (or unit)

F = 0 grade points per credit hour (or unit)

I = Incomplete (see section below on incomplete grades)

W = Withdrawal (see section below on withdrawal)

AU = Successful audit (see section below on auditing a class)

WA = Withdrawn or unsuccessful audit (see section below on auditing a class)

Graduation requires a 3.0 cumulative grade point average or above on a 4.0 scale. Grades below C may not be used to satisfy degree requirements, and a maximum of six hours of a grade of C may be counted toward a degree. Grades below C may not be used

to satisfy certificate requirements for core courses. Courses may be repeated in regularly scheduled terms (not as independent study). In such cases, both grades are posted and only the repeated grade is calculated in the term and cumulative grade point averages. Credit will be given only once toward graduation requirements.

Grade appeal: Grade appeals must first be discussed with the relevant faculty member. If the issue cannot be resolved with the faculty member, the student may submit an appeal in writing, with documentation, to the Dean within four weeks of the faculty member's decision. Should the student wish to appeal the Dean's decision, an appeal must be made in writing, with documentation, to the Vice President of Education within four weeks of the Dean's decision. The decision of the Vice President is final.

Grade point average: The Unity Institute grade point average (GPA) is calculated using the following formula: GPA equals the total grade points from courses taken at Unity Institute divided by the total credit hours (or units). Total grade points is the sum of the products of the credit hours (or units) of each course taken at Unity Institute multiplied by the grade point value of the grade earned in each course. Total credit hours (or units) is the sum of the credit hours taken at Unity Institute.

The Unity Institute GPA is calculated using only courses taken for credit at Unity Institute. Transfer credit does not affect the Unity Institute GPA.

Incomplete grades: Faculty have the option of assigning the grade of "I" (Incomplete) in situations involving serious illness or emergency that are beyond the control of the student. To receive the grade of Incomplete, a student must petition the instructor before the end of the class, stating the reasons for the incomplete grade. The request for an Incomplete, listing requirements for completing the course and the date that the course must be completed must be signed by both the student and the instructor. The instructor, on this form, will assign a "replacement grade" that the student will receive if the course is not completed by the deadline. Students have up to two months from the last day of the term to complete the course. Failure to do so will result in the assignment of the "replacement grade." Students facing extraordinary situations may, on the approval of the Dean, request an extension of another month to complete the course.

Satisfactory academic progress: Students who earn a grade point average equal to or greater than 3.0 per term will be considered making satisfactory progress. A student whose cumulative GPA falls below 3.0 or whose term GPA falls below 3.0 for two consecutive terms will result in the student being placed on academic probation and limited to a maximum of nine credit hours per ten-week term and a maximum of three credit hours per three-week term. Further unsatisfactory progress will result in a review of the student's eligibility to continue in the program.

Auditing a class: Auditing a class is available to any student. Nondegree-seeking students must apply for admittance to Unity Institute. Regular attendance in the class is expected of all auditors. Auditors should talk with faculty about anything else that is expected of them in each class.

A class being audited may not be changed for credit after the last day to add a class. Only regularly scheduled classroom courses may be audited. Not all courses are available for audit.

Students who successfully complete an audit will receive a grade of AU. This indicates regular attendance and involvement in an audited course. Academic credit is not received and hours are not computed in the grade point average.

Students who withdraw from or who are unsuccessful in the audit receive a grade of WA. This indicates that regular attendance and/or requirements were not satisfactorily fulfilled for an audited course and/or the student withdrew from the course.

Withdrawal: If it is necessary for a student to withdraw from a course after the last day to drop, the student must complete the Petition for Excused Withdrawal form (available from the Registrar). Withdrawals after the last day to drop are approved only in the case of emergencies beyond the student's control. Withdrawals are official when the form has been completed, returned to the Registrar and approved by the Dean. Students who do not officially withdraw from a course will receive a final grade of F. Provisions for continuing the program will be made on an individual basis, in consultation with the student's advisor and the Dean.

Registration

Enrollment in a class is not official until the proper registration forms have been processed by the Registrar and all financial obligations have been paid or approved arrangements for payment have been made. No one is permitted to attend a course for which he or she is not officially registered, unless approved by the Dean.

Auditing a class: Auditing a class is available to any student. Nondegree-seeking students must apply for admittance to Unity Institute. Regular attendance in the class is expected of all auditors. Auditors should talk with faculty about anything else that is expected of them in each class.

A class being audited may not be changed for credit after the last day to add a class. Only regularly scheduled classroom courses may be audited and then only for the hours for which the course is scheduled. Not all courses are available for audit. Audited courses do not count in progress toward a degree.

Independent study: A student may arrange to study a subject, not parallel with the content of any other course offering, by independent study using requirements established individually with a Unity Institute faculty member. A fee, in addition to the tuition, will be assessed. The student and faculty member will prepare a syllabus outlining the reading, research and writing requirements for successful completion of the course. Grades for the independent study are due at the end of the academic term in which the student enrolled.

Student Responsibility and Academic Advising

Students are responsible for knowing and abiding by the policies, procedures and requirements set forth in the Unity Institute catalog, student handbook and published supplements. They are to meet graduation requirements from the catalog that is in effect at the time of their initial enrollment in a program at Unity Institute. Students wishing to change to a subsequent catalog may do so, provided they are enrolled when that catalog is in effect and they submit a written request to do so to the Registrar. Students reenrolling or completing graduate requirements after being out of school for more than one year are to meet graduation requirements from the catalog in effect at the time they reenroll.

The student is responsible for seeing that all courses are taken according to the program requirements laid out for his or her program of study and that all degree requirements are met. An academic advisor is assigned to each student to provide guidance concerning the student's academic program and to verify the accuracy of the course selections. The ultimate responsibility, however, for knowing the program requirements and proceeding to satisfy these requirements in an orderly and timely manner is the student's.

Students are expected to govern their conduct by the accepted standards of behavior as outlined in the Unity Institute Code of Conduct. If a student shows continued violation of the Unity Institute Code of Conduct, Unity Institute reserves the right to dismiss him or her from the program.

Withdrawal from School

If it is necessary for a student to withdraw from the term or from the program, the student is to discuss the matter with his or her academic advisor before completing the Petition for Excused Withdrawal form (available from the Registrar). Withdrawals are official when the form has been completed, returned to the Registrar and approved by the Dean. Students who do not officially withdraw from the term will receive a final grade of F in each of the courses for which he or she is enrolled. Provisions for continuing the program will be made on an individual basis, in consultation with the student's advisor and the Dean.

Academic Calendar

2007-2008

Registration Begins for June Intersession	June 4, 2007
June Intersession	June 18-July 6, 2007
Note: Classes are held Monday through Friday	
Late Registration Begins	June 18, 2007
Last Day to Add a Class	June 20, 2007
Last Day to Drop a Class	June 25, 2007
Registration Begins for Summer Term	July 2, 2007
Independence Day—UI Closed	July 4, 2007
Term Break	July 9–July 12, 2007
Summer Term	July 16–Sept. 20, 2007
Note: Classes are held Monday through Thursday	
Late Registration Begins	July 16, 2007
Last Day to Add a Class	July 23, 2007
Last Day to Drop a Class	Aug. 13, 2007
Labor Day—UI Closed	Sept. 3, 2007
Term Break	Sept. 24–Oct. 2, 2007
Registration Begins for Fall Term	Sept. 17, 2007
Fall Term	Oct. 3–Dec. 13, 2007
Note: Classes begin on Wednesday, Oct. 3	
Classes are held Monday through Thursday	
Late Registration Begins	Oct. 3, 2007
Last Day to Add a Class	Oct. 10, 2007
Last Day to Drop a Class	Oct. 31, 2007
No Classes	Nov. 21, 2007
Thanksgiving—UI Closed	Nov. 22, 2007
Term Break	Dec. 17, 2007–Jan. 3, 2008
Christmas—UI Closed	Dec. 24-26, 2007
Registration Begins for January Intersession	Dec. 10, 2007
New Year's—UI Closed	Jan. 1, 2008
January Intersession	Jan. 7-25, 2008
Note: Classes are held Monday through Friday	
Late Registration Begins	Jan. 7, 2008
Last Day to Add a Class	Jan. 9, 2008
Last Day to Drop a Class	Jan. 14, 2008
Registration Begins for Spring Term	Jan. 21, 2008
Association Licensing and Ordination Interviews	Jan. 28–31, 2008
Term Break	Jan. 28-Feb. 7, 2008
Spring Term	Feb. 11–Apr. 17, 2008
Note: Classes are held Monday through Thursday	
Late Registration Begins	Feb. 11, 2008
Last Day to Add a Class	Feb. 18, 2008
Last Day to Drop a Class	Mar. 10, 2008
Term Break	Apr. 21–May 1, 2008

Registration Begins for May Intersession	Apr. 14, 2008
May Intersession	May 5–May 23, 2008
Note: Classes are held Monday through Friday	
Late Registration Begins	May 5, 2008
Last Day to Add a Class	May 7, 2008
Last Day to Drop a Class	May 12, 2008
Memorial Day—UI Closed	May 26, 2008
Association Licensing and Ordination Interviews	June 2-5, 2008

Financial Information and Policies

Tuition

Unity Institute may change the charges and fees listed below, in accordance with established policies and procedures. Fees are the same for audited and credit courses. Accounts must be paid in full at the time of registration.

Tuition per credit hour (credit)	\$275
Tuition per continuing education unit (credit)	\$160
Tuition per credit hour/continuing education unit (audit)	\$ 80

Other Fees

Nonrefundable student services fee per ten-week term	\$ 50
Nonrefundable student services fee per three-week term	\$ 25
Late registration fee	\$ 50
Add/Drop fee per course	\$ 25
Independent study fee per credit hour (in addition to tuition)	\$ 75
Independent study fee per continuing education unit (in addition to tuition) ..	\$ 40
Nonrefundable online technology fee	\$100
Return check fee	\$ 35
Thesis binding fee	\$ 35
Graduation fee (does not include rental of cap and gown)	\$ 75
Transcript fee	\$ 5

Payment of Accounts

All accounts must be paid in full at the time of registration. Students are responsible for the total tuition and other miscellaneous charges even though a third party may reimburse the student. Unity Institute accepts MasterCard, Visa, Discover and American Express.

Refunds

In any instance of adding, dropping or withdrawing from courses, the student must complete a Change of Schedule form available from the Registrar. The date the form is returned and processed by the Registrar is the date used for the purpose of issuing refunds. All fees are nonrefundable. Tuition refunds are given on the following basis:

Ten-week term

First week of term	90%
Second week of term	75%
Third week of term	50%
Fourth week of term	25%
Fifth week of term	0%

Three-week intersession

First day of class	90%
Second day of class	75%
Third day of class	50%
Fourth day of class	25%
Fifth day of class	0%

Students who feel their individual circumstances warrant an exception from the above stated policies may appeal in writing. The appeal should include a statement of the exception being requested, an explanation as to why an exception should be granted and appropriate materials to support the request for the exception. The appeal letter and supporting material should be sent to the Dean within two weeks. The decision of the Dean is final.

Financial Assistance and Scholarships

Financial assistance in the form of tuition aid and a limited number of scholarships are available from the Unity Institute Scholarship Fund. Tuition aid is available, term by term, based upon financial need, academic ability and spiritual presence. Further information and application forms are available from the Registrar.

Transcript Requests

Federal law requires that all transcript requests be made in writing and include the student's written signature. Requests for a transcript should also include:

- The student's name and, if applicable, maiden name.
- Date of last attendance or degree earned with date of graduation.
- Date of birth.
- Social security number.
- Name and address where transcript should be sent.
- Signature authorizing release of the transcript.

Official transcripts bearing the Unity Institute seal are sent to the person or place designated by the student. Transcripts are issued in their entirety and no partial transcripts will be issued. Transcripts will not be released if the student's financial account is not current.

Health Insurance

Unity Institute strongly encourages students to maintain adequate health insurance while enrolled at Unity Institute. Health insurance information packets are available upon request from the Registrar.

Campus Policies

Alcohol and Drug Abuse and Testing

It is the policy of Unity Institute to be concerned about the abuse of alcohol and drugs because of the negative impact on the student's life. Furthermore, the hazards posed to other students and employees by an individual under the influence of alcohol or drugs is a matter of great concern requiring timely and decisive action.

Alcoholic beverages (unless approved by the Executive Committee for a special event pursuant to the Unity Special Event Alcohol Policy) and/or any type of drug not prescribed by a medical doctor, including illegal substances, are strictly prohibited on Unity property.

A student will be subject to immediate disciplinary action if he or she is:

- Under the influence of these substances while at school.
- Carrying or possessing these substances, whether on his or her person or in Unity Institute property assigned to him or her, such as lockers and desks.
- Purchasing, selling, delivering or receiving these substances on the premises.
- Failing to cooperate in the efforts of Unity to investigate drug or alcohol use, including submitting to drug and/or alcohol screening tests upon the request of Unity Institute.

Disciplinary action will be taken in accordance with the policy set forth in the Unity Institute Student Handbook.

If the student volunteers the information that he or she has an alcohol or drug problem, he or she will be encouraged to get help at his or her expense. Counseling is available through an outside agency such as the National Council on Alcoholism and Drug Dependence. The student must, in addition to other disciplinary action, be willing to have the counselor confirm the student is receiving treatment to continue with his or her classes.

Policy of Nondiscrimination

In keeping with the inclusive nature of the Unity teachings, it is the policy of Unity Institute that Unity will be free of discrimination on the basis of race, color, religion, sex, national origin, age, sexual orientation or disability. Students with questions or concerns related to discrimination or harassment at Unity Institute are encouraged to bring these issues to the attention of the Dean or the Vice President of Unity Institute. Students making good faith reports may be assured that their concerns will be addressed without fear of reprisal. Additional information may be found in the Unity Institute Student Handbook.

Promotional Materials

From time to time, candid, posed and staged photographs and/or videos of students are taken. Students sign media releases as part of enrollment, releasing Unity Institute from any and all claims. These photos and/or videos may be used, at the discretion of Unity, in promotional materials without compensation to the students. Promotional material may include publications in print, internet and audio/visual media, brochures and press releases.

Searches

It is the policy of Unity Institute to safeguard the security and property of our students. In furtherance of this policy, Unity reserves the right to question students and all other persons entering and leaving our premises and to conduct searches for controlled substances, alcohol, firearms, weapons and Unity property. Inspections may be conducted at any time at the discretion of Unity regardless of whether the item or area is locked and regardless of whether the lock belongs to Unity or the student; therefore, students should not bring any item which they do not want to undergo an inspection onto Unity property.

Faculty who have reason to believe that a student may pose a possible threat to himself or herself, his or her fellow students, or may possess, be using or be selling illegal drugs on Unity premises are responsible for recognizing the symptoms and initiating follow-up with the Dean.

Sexual and Other Unlawful Harassment

It is the policy of Unity Institute to provide a study environment that is free of discrimination and unlawful harassment. Harassment may be actions, words, jokes or comments based on an individual's sex, race, ethnicity, age, religion, sexual orientation, disability or any other legally protected characteristic and will not be tolerated. Anyone engaging in any unlawful harassment will be subject to disciplinary action, up to and including dismissal from Unity Institute.

It is the responsibility of faculty, staff and students who become aware of possible sexual or other unlawful harassment to report the conduct to the Office of the Dean or Unity Institute Vice President. A course of action will begin to investigate and stop the harassment, in accordance with the policy set forth in the Unity Institute Student Handbook.

Smoking

It is the policy of Unity Institute for all Unity buildings to be smoke-free. Smoking will be permitted only in designated smoking areas outside of buildings. Smoking is not permitted while going from one designated smoking area to another or walking around outside. A list of designated smoking areas is posted on Unity bulletin boards and is available from the Registrar.

Solicitation and In-House Selling

It is the policy of Unity Institute to assure a productive and harmonious study environment. Soliciting of funds for other charities or selling services on company grounds by students is not allowed during school hours. Outside salespersons are not allowed to solicit students for any reason. Anyone seen selling products or soliciting funds from students on grounds should be reported to the Dean or the Security Department.

Student Resources

Academic Advising

An academic advisor is assigned to all students to provide guidance concerning the student's academic program and spiritual development. Although the advisor will help verify the accuracy of the course selections, the ultimate responsibility for knowing program requirements and proceeding to satisfy these requirements in an orderly and timely manner is the student's.

Bookstore

The Unity Bookstore serves as a resource for knowledge and spiritual growth through the provision of materials pertaining to the written and spoken word. Its main purpose is to serve the students of Unity Institute, Unity employees and visitors.

Counseling

Counseling is available to students with the faculty and the Student Resource Advisor. Since students will be evaluated while enrolled at Unity Institute, students are strongly advised to use resources available in the community for in-depth counseling of a very personal nature. A Spiritual Advisor is available at Unity Institute, and students may be referred to see the Spiritual Advisor by either their faculty advisor or the Student Resource Advisor. References for other counselors are available from the Student Resource Advisor. The Spiritual Advisor is available on a love-offering basis. If a student wishes to be considered for financial support for psychological counseling, the student must be referred by the Spiritual Advisor. There is no guarantee of funding by Unity Institute. The content of counseling sessions is confidential.

Employment at Unity World Headquarters

Students who are interested in working at Unity world headquarters while they are attending classes should contact the Unity Human Resources Department for information about positions available and applications. Many students find that working in the Silent Unity® prayer ministry is a valuable part of their Unity Institute experience.

Housing at Unity Village

Very limited on-ground housing (short-term and long-term) is available on a first-come, first-served basis after acceptance into Unity Institute. These are one-room units with a common kitchen and bathroom. The current monthly rate of \$115 includes utilities and a phone. Students who desire a private phone, separate from the main Unity phone number, may install their own at their expense. Coin-operated laundry facilities are available on grounds. Neither pets nor children are allowed, and cable TV is currently not available. For further information and application forms, contact Facilities at 816-251-3569.

Library and Archives

The Unity Library and Archives is the information and research center for the Unity movement. Print, audiovisual and electronic resources are available. Staffing includes a professional librarian, professional archivist, support staff and volunteers. Interlibrary loan services are maintained through the Kansas City Metropolitan Library and Information Network (KCMLIN). Internet access is available through several public access computers located throughout the library and archives.

The Unity Library and Archives is recognized as one of the largest metaphysical libraries in the United States. It contains:

- The only primary source collection of historical materials relating to the Unity movement and the most complete collection of Unity publications, periodicals and products anywhere.
- Rare collections of early New Thought materials.
- Extensive collections relating to metaphysics and mysticism; philosophy and religion; Christianity and the Bible; health and healing; New Age, self-help and inspiration; and many general works.
- Works from various esoteric spiritual schools and teachings.

The Unity Library and Archives is a unique spiritual and educational resource that supports:

- Unity Institute.
- Spiritual Education and Enrichment.
- Unity ministers and our sister organization, the Association of Unity Churches International.
- Individual retreat guests and visitors who come to Unity Village seeking information and inspiration to support their spiritual growth.
- Unity departments and employees in their research and educational needs.
- Individuals living in the greater Kansas City metropolitan area.
- Researchers who reach us in person, by mail, telephone and e-mail.

Students' Association

The student body has its own organization, known as the Unity Institute Students' Association. This association elects its own officers, comprises service committees and conducts regular meetings. The purpose of the organization is to promote fellowship and cooperation between students and the faculty and to represent the interests of students at Unity Institute. All students are encouraged to participate in class meetings, projects, programs and social events sponsored by the Students' Association.

Student Resource Advisor

The Student Resource Advisor is someone to whom Unity Institute students can turn for advice and direction toward their continuing personal and spiritual growth. This person can direct students toward individual activities that they can do to develop their spirituality, as well as inform students of special services (retreats, small groups, prayer experiences, counseling and other resources) that are available to them within the community. The Student Resource Advisor is the contact person for the Partners in Ministry program and is also responsible for providing community-building opportunities for Unity Institute.

Unity Country Club

All Unity Institute students are welcome to become members of the Unity Country Club for an annual fee of \$35. Membership includes access to the swimming pool and 9-hole golf course. If a student chooses to purchase a Missouri fishing license, fishing is available on grounds for an annual key rental of \$1.

Master of Divinity

The Master of Divinity is a professional degree for people who are interested in becoming ministers. People who are interested in Unity Licensing and Ordination must also be accepted into the Association of Unity Churches International Unity Ministry Path (see the section on Admissions for further information).

Upon graduation, students will achieve the following program outcomes:

- MD-1. Develop and demonstrate the pastoral skills necessary for successful ministry.
- MD-2. Describe and integrate administrative and leadership abilities to create a productive and growing ministry.
- MD-3. Recognize and practice personal habits that provide for a healthy ministry.
- MD-4. Demonstrate appropriate knowledge needed for ministry.

These program outcomes are addressed and assessed in the following core courses:

Historical and Theological Studies

HTS 501 History of Christianity: A New Thought Perspective (3)

HTS 551 Metaphysical Theology I (3)

HTS 552 Metaphysical Theology II (3)

Ministry Arts and Skills

MAS 501 Pastoral Counseling I (2)

MAS 502 Pastoral Counseling II (2)

MAS 503 Pastoral Studies (2)

MAS 521 Homiletics I: The Power of the Talk (2)

MAS 522 Homiletics II: The Power of the Talk (2)

MAS 523 Creating Spiritual Services (2)

MAS 541 Leadership in Ministry (2)

MAS 542 Legal and Financial Issues in Ministry (2)

Spirituality and Society

SAS 501 Unity in Contemporary Society (3)

Scriptural Studies

SCS 501 Bible History: Hebrew Scripture (3)

SCS 502 Bible History: Christian Scripture (3)

SCS 503 Bible Interpretation: Hebrew Scripture (3)

SCS 504 Bible Interpretation: Christian Scripture (3)

Spiritual Development

SPD 501 Prayer and Meditation (3)

SPD 551 Spirit, Mind, Body Awareness (1)

SPD 552 The Call to Ministry (1)

SPD 571 Compassionate Communications (1)

SPD 572 Diversity Awareness (1)

SPD 591 Credo I (1)

SPD 592 Credo II (1)

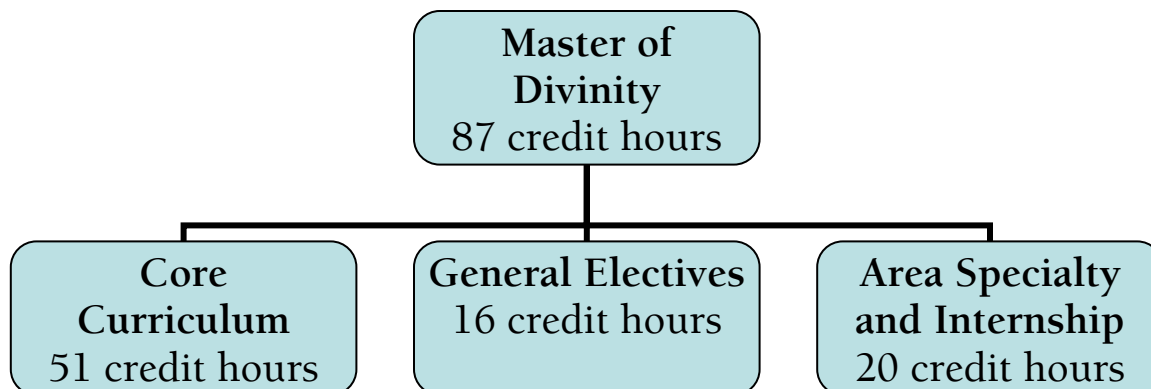
These program outcomes are also addressed and assessed in selective elective courses.

These program outcomes will be assessed using an evaluation of student papers, tests, class presentations, participation in classroom activities, participation in internship experiences, contribution to worship activities and adherence to the Unity Institute Code of Conduct.

To be granted a degree, a student must complete the Master of Divinity within six years of beginning the program. All students will submit a portfolio prior to graduation. Further information about the portfolio can be found in the Unity Institute Student Handbook.

Graduation from Unity Institute does not guarantee Unity licensing or ordination, which is governed by the Association of Unity Churches International.

Students interested in Unity licensing and ordination are required to be in residence full-time at Unity Institute for two consecutive ten-week terms. The Association of Unity Churches International recommends that students interested in Unity licensing and ordination also spend a third ten-week term consecutively in residence at Unity Institute.



Core Curriculum

(51 credit hours)

Historical and Theological Studies (9 credit hours)

- HTS 501 History of Christianity: A New Thought Perspective (3)
- HTS 551 Metaphysical Theology I: Tools of Spiritual Inquiry (3)
- HTS 552 Metaphysical Theology II: Fillmorean Thought (3)

Ministry Arts and Skills (16 credit hours)

- MAS 501 Pastoral Counseling I (2)
- MAS 502 Pastoral Counseling II (2)
- MAS 503 Pastoral Studies (2)
- MAS 521 Homiletics I: The Power of the Talk (2)
- MAS 522 Homiletics II: The Power of the Talk (2)
- MAS 523 Creating Spiritual Services (2)
- MAS 541 Leadership in Ministry (2)
- MAS 542 Legal and Financial Issues in Ministry (2)

Spirituality and Society (3 credit hours)

- SAS 501 Unity in Contemporary Society (3)

Scriptural Studies (12 credit hours)

- SCS 501 Bible History: Hebrew Scripture (3)
- SCS 502 Bible History: Christian Scripture (3)
- SCS 503 Bible Interpretation: Hebrew Scripture (3)
- SCS 504 Bible Interpretation: Christian Scripture (3)

Spiritual Development (11 credit hours)

- SPD 501 Prayer and Meditation (3)
- Self-Discovery Group (3 credit hours):
 - SPD 551 Spirit, Mind, Body Awareness (1)
 - SPD 552 The Call to Ministry (1)
 - One elective from this group (1)
- Interpersonal Relationships Group (3 credit hours):
 - SPD 571 Compassionate Communications (1)
 - SPD 572 Diversity Awareness (1)
 - One elective from this group (1)
- SPD 591 Credo I (1)
- SPD 592 Credo II (1)

Chapel Service

Students on the “Unity Ministry Path” will also complete at least two chapel services.

All students will submit a portfolio prior to graduation.

General Electives

(16 credit hours)

Historical and Theological Studies (3 credit hours)

- HTS 601 Science and Religion (3)
- HTS 652 New Thoughts in Theology and Metaphysics (3)
- HTS 653 Readings in Western Spirituality (3)
- HTS 654 Introduction to Theological Ethics (3)
- HTS 655 Gender Issues and Feminist Theology (3)

Ministry Arts and Skills (4 credit hours, choose from 2 areas)

Pastoral

- MAS 601 Pastoral Counseling III (2)
- MAS 602 Seminar in Pastoral Studies (2)
- MAS 603 Spiritual Healing and Wholeness (2)
- MAS 604 Interfaith Prayers and Services (2)
- MAS 605 End of Life Issues (2)
- MAS 606 Ethical and Legal Issues in Chaplaincy (2)
- MAS 607 Crisis Counseling and Intervention (2)
- MAS 608 Transpersonal Psychology (2)

Communication

- MAS 621 Advanced Techniques in Homiletics (2)
- MAS 622 Music in the Contemporary Church (2)
- MAS 623 Storytelling and Readers Theatre (2)
- MAS 624 Writing for the Ministry (2)

Leadership and Administration

- MAS 641 Organizational Development in Ministry (2)
- MAS 642 Administration in Ministry (2)
- MAS 643 Association of Unity Churches International Polity (2)
- MAS 644 Outreach (2)
- MAS 645 Pioneering (2)
- MAS 646 Youth and Family Ministry (2)
- MAS 647 Ministering to Self (2)
- MAS 648 Family Systems: Applications in Ministry (2)
- MAS 649 Urban Strategies (2)
- MAS 650 Urban Church Management (2)

Education

- MAS 671 Education Theory and Practice (2)

Spirituality and Society (3 credit hours)

- SAS 601 Cooperation and Conflict in the International Community (3)
- SAS 602 Religion and the Arts (3)
- SAS 603 Exploring Evolutionary Spirituality (3)

Scriptural Studies (3 credit hours)

- SCS 601 Wisdom Literature of the Axial Age (3)
- SCS 602 The Teachings of Jesus and the Teachings About Jesus (3)
- SCS 603 Women in the Bible (3)
- SCS 604 World Religions (3)
- SCS 605 Mystical Traditions of the World Religions (3)

Spiritual Development (3 credit hours)

SPD 601 Contemplative Prayer and Meditation Practices (3)

SPD 602 The Art of Spiritual Direction (3)

Self-Discovery Group (3 credit hours):

SPD 651 The Enneagram (1)

SPD 652 The Intensive Journal Process (1)

SPD 653 Life Transitions (1)

Interpersonal Relationships Group (2 credit hours):

SPD 671 Introduction to Family Systems (1)

SPD 672 Conflict Management (1)

Area Specialties and Internship

(20 credit hours total. Students choose one area specialty.)

Church Ministry (20 credit hours)

Curriculum (12 credit hours):

- MAS 624 Writing for the Ministry (2)
- MAS 641 Organizational Development in Ministry (2)
- MAS 642 Administration in Ministry (2)
- MAS 643 Association of Unity Churches International Polity (2)
- MAS 671 Education Theory and Practice (2)
- One elective appropriate to area (2)

Internship (8 credit hours):

- PRA 691 Prayer Ministry (2)
- PRA 692 Hospital Chaplaincy (2)
- PRA 694 Church Ministry (2) [course must be taken twice] (4)

Chaplaincy (20 credit hours)

Curriculum (8 credit hours):

- MAS 604 Interfaith Prayers and Services (2)
- MAS 605 End of Life Issues (2)
- MAS 606 Ethical and Legal Issues in Chaplaincy (2)
- One elective appropriate to area (2)

Internship (12 credit hours):

- PRA 691 Prayer Ministry (2)
- PRA 695 Clinical Pastoral Education (10)

Alternative Ministry (20 credit hours)

Curriculum (12 credit hours):

- MAS 624 Writing for the Ministry (2)
- MAS 641 Organizational Development in Ministry (2)
- MAS 642 Administration in Ministry (2)
- MAS 671 Education Theory and Practice (2)
- Two electives appropriate to area (4)

Internship (8 credit hours):

- PRA 691 Prayer Ministry (2)
- PRA 694 Church Ministry (2)
- Internship appropriate to area (4)

Urban Ministry (20 credit hours)

Curriculum (12 credit hours):

- MAS 624 Writing for the Ministry (2)
- MAS 641 Organizational Development in Ministry (2)
- MAS 643 Association of Unity Churches International Polity (2)
- MAS 649 Urban Strategies (2)
- MAS 650 Urban Church Management (2)
- MAS 671 Education Theory and Practice (2)

Internship (8 credit hours):

- PRA 691 Prayer Ministry (2)
- PRA 692 Hospital Chaplaincy (2)
- PRA 696 Urban Ministry (4)

Master of Arts in Religious Studies

The Master of Arts in Religious Studies is an academic degree for people who are interested in studying Unity principles at depth. This is not a degree that prepares students for ministry; however, those who are already field ministers will find this program useful for professional development.

Upon graduation, students will achieve the following program outcomes:

- MA-1. Demonstrate mastery in the study of religion.
- MA-2. Acquire and demonstrate the skills needed for advanced academic pursuit.
- MA-3. Create and maintain a personal spiritual practice.

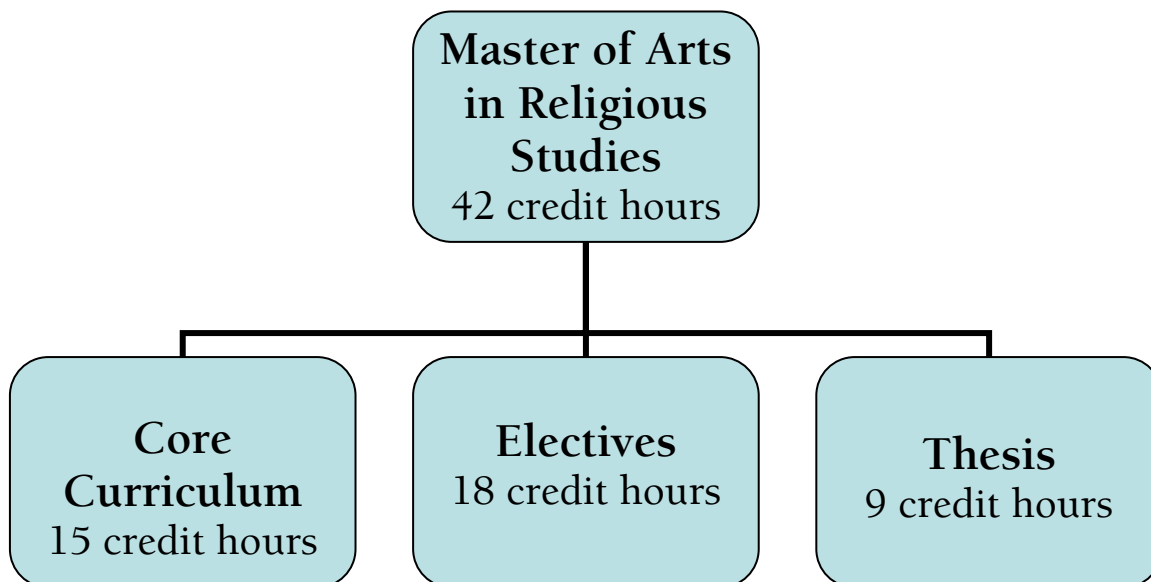
These program outcomes are addressed and assessed in the following core courses:

- Historical and Theological Studies
 - HTS 551 Metaphysical Theology I (3)
- Scriptural Studies
 - SCS 502 Bible History: Christian Scripture (3)
 - SCS 504 Bible Interpretation: Christian Scripture (3)
 - SCS 604 World Religions (3)
- Spiritual Development
 - SPD 501 Prayer and Meditation (3)
 - SPD 601 Contemplative Prayer Practices (3)
- Thesis
 - THE 501 Research Methods (3)
 - THE 601 Thesis (6)

These program outcomes are also addressed and assessed in selective elective courses.

These program outcomes will be assessed using an evaluation of student papers, thesis, tests, class presentations, participation in classroom activities and adherence to the Unity Institute Code of Conduct.

To be granted a degree, the student must complete the Master of Arts in Religious Studies within four years of beginning the program. All students will submit a portfolio prior to graduation. Further information about the portfolio can be found in the Unity Institute Student Handbook.



Core Curriculum (15 credit hours)

- Historical and Theological Studies (3 credit hours):
 - HTS 551 Metaphysical Theology I (3)
- Scriptural Studies (9 credit hours):
 - SCS 502 Bible History: Christian Scripture (3)
 - SCS 504 Bible Interpretation: Christian Scripture (3)
 - SCS 604 World Religions (3)
- Spiritual Development (3 credit hours, choose 1):
 - SPD 501 Prayer and Meditation (3)
 - SPD 601 Contemplative Prayer Practices (3)

Electives (18 credit hours)

- One elective in Spirituality and Society area (3)
- One elective in Scriptural Studies area (3)
- Student chooses 4 additional courses, internship or independent study, in consultation with his or her advisor. (12)

Thesis (9 credit hours)

- THE 501 Research Methods (3)
- THE 601 Thesis (6)

All students will submit a portfolio prior to graduation.

Certificate in Unity Ministry

The Certificate in Unity Ministry is a program for people who are interested in becoming Unity ministers. Acceptance into the Association of Unity Churches International Unity Ministry Path is a prerequisite for this program (see the section on Admissions for further information).

Upon completion, students will achieve the following program outcomes:

- C-1. Develop and demonstrate the pastoral skills necessary for successful ministry.
- C-2. Describe and integrate administrative and leadership abilities to create a productive and growing ministry.
- C-3. Recognize and practice personal habits that provide for a healthy ministry.
- C-4. Demonstrate appropriate knowledge needed for ministry.

These program outcomes are addressed and assessed in the following core courses:

Historical and Theological Studies

- HTS 501 History of Christianity: A New Thought Perspective (4)
- HTS 551 Metaphysical Theology I (4)
- HTS 552 Metaphysical Theology II (4)

Ministry Arts and Skills

- MAS 501 Pastoral Counseling I (3)
- MAS 502 Pastoral Counseling II (3)
- MAS 503 Pastoral Studies (3)
- MAS 521 Homiletics I: The Power of the Talk (3)
- MAS 522 Homiletics II: The Power of the Talk (3)
- MAS 523 Creating Spiritual Services (3)
- MAS 541 Leadership in Ministry (3)
- MAS 542 Legal and Financial Issues in Ministry (3)

Spirituality and Society

- SAS 501 Unity in Contemporary Society (4)

Scriptural Studies

- SCS 501 Bible History: Hebrew Scripture (4)
- SCS 502 Bible History: Christian Scripture (4)
- SCS 503 Bible Interpretation: Hebrew Scripture (4)
- SCS 504 Bible Interpretation: Christian Scripture (4)

Spiritual Development

- SPD 501 Prayer and Meditation (4)
- SPD 551 Spirit, Mind, Body Awareness (1.5)
- SPD 552 The Call to Ministry (1.5)
- SPD 571 Compassionate Communications (1.5)
- SPD 572 Diversity Awareness (1.5)
- SPD 591 Credo I (1.5)
- SPD 592 Credo II (1.5)

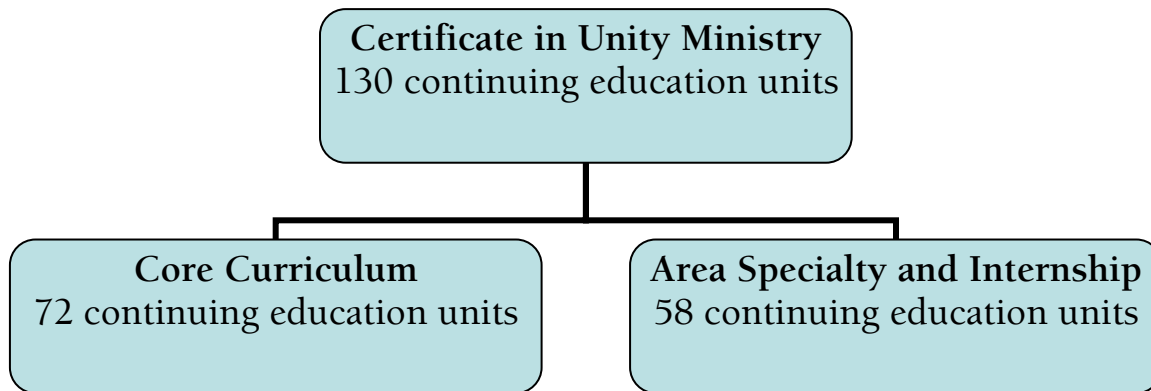
These program outcomes are also addressed and assessed in selective elective courses.

These outcomes will be assessed using an evaluation of student papers, tests, class presentations, participation in classroom activities, participation in internship experiences, contribution to worship activities and adherence to the Unity Institute Code of Conduct.

To be granted a certificate, the student must complete the Certificate in Unity Ministry within six years of beginning the program. All students will submit a portfolio prior to graduation. Further information about the portfolio can be found in the Unity Institute Student Handbook.

Graduation from Unity Institute does not guarantee Unity licensing or ordination, which is governed by the Association of Unity Churches International.

Students interested in Unity licensing and ordination are required to be in residence full-time at Unity Institute for two consecutive ten-week terms. The Association of Unity Churches International recommends that students interested in Unity licensing and ordination also spend a third ten-week term consecutively in residence at Unity Institute.



Core Curriculum (72 continuing education units)

Historical and Theological Studies (12 continuing education units)

- HTS 501 History of Christianity: A New Thought Perspective (4)
- HTS 551 Metaphysical Theology I: Tools of Spiritual Inquiry (4)
- HTS 552 Metaphysical Theology II: Fillmorean Thought (4)

Ministry Arts and Skills (24 continuing education units)

- MAS 501 Pastoral Counseling I (3)
- MAS 502 Pastoral Counseling II (3)
- MAS 503 Pastoral Studies (3)
- MAS 521 Homiletics I: The Power of the Talk (3)
- MAS 522 Homiletics II: The Power of the Talk (3)
- MAS 523 Creating Spiritual Services (3)
- MAS 541 Leadership in Ministry (3)
- MAS 542 Legal and Financial Issues in Ministry (3)

Spirituality and Society (4 continuing education units)

- SAS 501 Unity in Contemporary Society (4)

Scriptural Studies (16 continuing education units)

- SCS 501 Bible History: Hebrew Scripture (4)
- SCS 502 Bible History: Christian Scripture (4)
- SCS 503 Bible Interpretation: Hebrew Scripture (4)
- SCS 504 Bible Interpretation: Christian Scripture (4)

Spiritual Development (16 continuing education units)

- SPD 501 Prayer and Meditation (4)
- Self-Discovery Group (4.5 continuing education units):
 - SPD 551 Spirit, Mind, Body Awareness (1.5)
 - SPD 552 The Call to Ministry (1.5)
 - One elective from the Self-Discovery Group (SPD) (1.5)
- Interpersonal Relationships Group (4.5 continuing education units):
 - SPD 571 Compassionate Communication (1.5)
 - SPD 572 Diversity Awareness (1.5)
 - One elective from the Interpersonal Relationships Group (SPD) (1.5)
- SPD 591 Credo I (1.5)
- SPD 592 Credo II (1.5)

Chapel Service

Students on the “Unity Ministry Path” will also complete at least two chapel services.

All students will submit a portfolio prior to graduation.

Area Specialties and Internship

(58 or 59 continuing education units total. Students choose one area specialty.)

Church Ministry (58 continuing education units)

Curriculum (18 continuing education units):

- MAS 624 Writing for the Ministry (3)
- MAS 641 Organizational Development in Ministry (3)
- MAS 642 Administration in Ministry (3)
- MAS 643 Association of Unity Churches International Polity (3)
- MAS 671 Education Theory and Practice (3)
- One elective appropriate to area (3)

Internship (40 continuing education units):

- PRA 691 Prayer Ministry (10)
- PRA 692 Hospital Chaplaincy (10)
- PRA 694 Church Ministry (20)

Chaplaincy (59 continuing education units)

Curriculum (9 continuing education units):

- MAS 604 Interfaith Prayers and Services (3)
- MAS 605 End of Life Issues (3)
- MAS 606 Ethical and Legal Issues in Chaplaincy (3)

Internship (50 continuing education units):

- PRA 691 Prayer Ministry (10)
- PRA 695 Clinical Pastoral Education (40)

Alternative Ministry (58 continuing education units)

Curriculum (18 continuing education units):

- MAS 624 Writing for the Ministry (3)
- MAS 641 Organizational Development in Ministry (3)
- MAS 642 Administration in Ministry (3)
- MAS 671 Education Theory and Practice (3)
- Two electives appropriate to area (6)

Internship (40 continuing education units):

- PRA 691 Prayer Ministry (10)
- PRA 694 Church Ministry (10)
- Internship appropriate to area (20)

Urban Ministry (58 continuing education units)

Curriculum (18 continuing education units):

- MAS 624 Writing for the Ministry (3)
- MAS 641 Organizational Development in Ministry (3)
- MAS 643 Association of Unity Churches International Polity (3)
- MAS 649 Urban Strategies (3)
- MAS 650 Urban Church Management (3)
- MAS 671 Education Theory and Practice (3)

Internship (40 continuing education units):

- PRA 691 Prayer Ministry (10)
- PRA 692 Hospital Chaplaincy (10)
- PRA 696 Urban Ministry (20)

Portfolio

All students will submit a portfolio prior to graduation. This portfolio is kept by Unity Institute and is used for assessment purposes only. Information about what material is to be included in the portfolio can be found in the Unity Institute Student Handbook.

Chapel Services

Students on the Unity Ministry Path are required to complete at least two chapel services. Students are expected to prepare, manage, and lead the service as they would in a church, and the service is to be designed for a general Unity/New Thought audience.

Prerequisites for students to lead a chapel service include:

HTS 551	Metaphysical Theology I
MAS 521	Homiletics I
MAS 522	Homiletics II

Students are to schedule their first chapel service to take place sometime between completion of 30-60 credit hours or 35-50 continuing education units. Students are to schedule their second chapel service to take place after completion of 75 credit hours or 110 continuing education units.

Requirements, logistics and the evaluation process for the chapel services can be found in the Unity Institute Student Handbook. Detailed guidelines can be obtained from the Communication faculty member.

Course Descriptions

The numbers following each course title indicate the number of graduate credit hours that can be earned (applicable to the Master of Divinity and Master of Arts programs) and the number of continuing education units that can be earned (applicable to the Certificate in Unity Ministry). Students can earn either credit hours or continuing education units, depending on the program in which they are enrolled.

Historical and Theological Studies

HTS 501 History of Christianity: A New Thought Perspective (3 cr hr or 4 ceu)

Tracing the family tree of New Thought Christianity, this course approaches Church history through mini-biographies of selected mystics and metaphysical thinkers. Studies will enrich and deepen the students' spiritual lives and provide ample resources for preaching and teaching in the ministry. The course provides an in-depth look at the emergence of modern New Thought Christianity with special attention to the origins of Unity. Students will be required to do research in original source materials available at the Unity Library and Archives and present their findings to the class.

HTS 551 Metaphysical Theology I: Tools of Spiritual Inquiry (3 cr hr or 4 ceu)

This is a foundation course in advanced New Thought, critically examined from a metaphysical Christian perspective. Beginning with a discussion of the nature and limitations of intellectual inquiry, students will learn how to apply the tools and methods of scholarly inquiry to their lifelong program of spiritual learning. This course will include in-depth discussion and analysis of the metaphysical concepts of Unity using the tools of theology. Students will learn to think theologically and apply those insights to their professional and personal lives. Prerequisite: It is expected that students will have the equivalent to the knowledge level found in the Unity Spiritual Education and Enrichment courses Metaphysics I and Metaphysics II.

HTS 552 Metaphysical Theology II: Fillmorean Thought (3 cr hr or 4 ceu)

This course will focus on the application of theological methodology to the study of the writings of Charles Fillmore, Myrtle Fillmore, H. Emilie Cady and other Unity authors. Tools and methods of scholarly inquiry in religious studies will be applied to the treatment of classical themes in Fillmore and theology, e.g., prosperity, healing, divine order, divine-human faculties, prayer, regeneration, the nature of consciousness and other topics. Students will acquire knowledge and practical techniques which they can apply in designing classes and programs. Prerequisite: HTS 551 Metaphysical Theology I.

HTS 601 Science and Religion (3 cr hr or 4 ceu)

A look at the ongoing struggle for a comprehensive view of life, which includes spiritual and scientific evidence in the composition of a worldview. After first reviewing the history of church-versus-science conflicts, students will examine new evidence from the physical, biological and social sciences which supports the universality of spiritual Truth.

HTS 652 New Thoughts in Theology and Metaphysics (3 cr hr or 4 ceu)

This course offers students the opportunity to critically examine the cutting-edge ideas in theology and metaphysical studies. Special attention will be paid to emerging paradigms in religious thought. Specific areas studied will vary depending on current trends in theological discussion. Prerequisite: HTS 551 Metaphysical Theology I.

HTS 653 Readings in Western Spirituality (3 cr hr or 4 ceu)

This course will be offered as a series of studies selected from noncanonical writings of the great mystics and metaphysicians from the Western spiritual tradition. An in-depth concentration of writings and authors who represent a school of thought or an era will be studied on a rotating basis. This course may be repeated for credit.

HTS 654 Introduction to Theological Ethics (3 cr hr or 4 ceu)

Introduction to the basic concepts of theological ethics with analysis and discussion of current topics. The purpose of this course is to help students clarify their values by introducing them to the process of theological ethics and providing a stimulating, secure environment where they may discuss great ethical issues of the day.

HTS 655 Gender Issues and Feminist Theology (3 cr hr or 4 ceu)

Analysis of feminist theology with attention to methodological issues, the relation of contemporary feminist visions to historical material, the ideas of God/Goddess and the question of what it means to be female.

HTS 698 Seminar in Historical and Theological Studies (1-3 cr hr or 1-4 ceu)

This course focuses on selected topics in historical and theological studies. The content of the course will vary. This course may be repeated for credit.

HTS 699 Independent Study in Historical and Theological Studies (1-3 cr hr or 1-4 ceu)

Independent study of an approved topic not parallel with the content of any other course offering. This course may be repeated for credit.

Ministry Arts and Skills

MAS 501 Pastoral Counseling I (2 cr hr or 3 ceu)

This course explores the spiritual and psychological dimensions of pastoral counseling in a Unity ministry. It includes the Unity theological perspective on counseling, as well as various psychological counseling models. Emphasis is on integration of psychological theory with spiritual counseling practice. Prerequisite: SPD 571 Compassionate Communication is recommended.

MAS 502 Pastoral Counseling II (2 cr hr or 3 ceu)

This course continues to explore the spiritual and psychological dimensions of pastoral counseling in a Unity ministry. Supervised counseling practice in the classroom is offered. Students will discuss the administrative, ethical and legal considerations of pastoral counseling. Prerequisite: MAS 501 Pastoral Counseling I or equivalent.

MAS 503 Pastoral Studies (2 cr hr or 3 ceu)

This course provides relevant information on a variety of life issues encountered in pastoral ministry. The focus is on the pastor's function and relationship to the congregants, as well as the effective use of Unity principles in various pastoral circumstances. Students are encouraged to explore and identify pastoral resources within their church and community. The elements of designing, implementing and administering lay pastoral programs will be discussed. Prerequisite: MAS 501 Pastoral Counseling I or equivalent.

MAS 521 Homiletics I: The Power of the Talk (2 cr hr or 3 ceu)

This course teaches the theoretical and practical aspects of the Sunday lesson. Students learn relevant communication theory from the time of Aristotle to today and learn how to research, create and deliver memorable talks that are dynamic "expressions of God." Students will prepare and deliver lessons of varying lengths.

MAS 522 Homiletics II: The Power of the Talk (2 cr hr or 3 ceu)

This course helps students deepen their understanding of the communication process and improve their practice of the methods and techniques of pulpit communication. The dynamic relationship of minister, message and congregation will be highlighted and explored through speaking exercises. Prerequisite: MAS 521 Homiletics I or equivalent.

MAS 523 Creating Spiritual Services (2 cr hr or 3 ceu)

This course examines the various elements of a spiritual service to create organic, dynamic and holistic experiences of God. The class will also include the study of rituals and special services in the liturgical year, such as the Christmas, New Year and Easter Unity traditions. Part of this class will be spent creating wedding, funeral, christening and other individual special services, as well as integrating creative art forms. Each student will have, as a result of this class, his or her own personal service manual. Prerequisites: MAS 521 Homiletics I and MAS 522 Homiletics II or equivalent.

MAS 541 Leadership in Ministry (2 cr hr or 3 ceu)

This course develops the leadership competencies of the learner. The course identifies leadership traits, skills, styles and ethics. It also examines emotional intelligence and laws of leadership. The second half of the course applies spiritual principles to the workplace.

MAS 542 Legal and Financial Issues in Ministry (2 cr hr or 3 ceu)

This course examines social, financial and legal issues in the ministry. Studies will include the ministry's relationship to local, state and national government laws and taxes, legal practices regarding the behavior of ministers and leaders of the church, as well as sexual harassment issues for the church. We will look at by-laws, risk management, and ethical considerations.

MAS 601 Pastoral Counseling III (2 cr hr or 3 ceu)

This course will offer advanced techniques and practice in pastoral counseling. Specific issues and methods explored will depend upon the needs of the students. Emphasis is on personal supervision and feedback from the instructor. Videotaping, role playing and peer feedback will also be used. Prerequisite: MAS 502 Pastoral Counseling II.

MAS 602 Seminar in Pastoral Studies (2 cr hr or 3 ceu)

Selected topics in pastoral studies will be studied and presented by the student in a seminar format. A general theme will be chosen by the instructor for each course offering. Within that theme the student will perform independent study and research under the guidance of the instructor. This course may be repeated for credit. Prerequisite: MAS 503 Pastoral Studies.

MAS 603 Spiritual Healing and Wholeness (2 cr hr or 3 ceu)

Spiritual healing has been and continues to be the heart of the Unity movement. Healing is seen as more than the restoration of a prior state; it is seen as the complete manifestation of wholeness. In this course, students explore the process of spiritual healing and the nature of wholeness. Healing is covered in all its dimensions: spiritual, emotional, physical, relational and global.

MAS 604 Interfaith Prayers and Services (2 cr hr or 3 ceu)

This course is designed primarily for chaplains and interfaith ministers who need a broad repertoire of prayer and worship skills. Students will explore ecumenical and interfaith prayers and services suitable for a wide variety of special occasions. Cultural and socio-economic factors in choosing prayers and special services will also be addressed. Prerequisite: SPD 501 Prayer and Meditation.

MAS 605 End of Life Issues (2 cr hr or 3 ceu)

This course addresses issues related to aging, dying, death and bereavement. The focus is on the function of ministry to individuals and family members within such circumstances. Spiritual, medical, ethical and legal considerations will be explored within the context of these issues. Concerns of diverse religious, cultural and socioeconomic factors will be discussed.

MAS 606 Ethical and Legal Issues in Chaplaincy (2 cr hr or 3 ceu)

In this course, many ethical and legal issues that arise within ministry for a chaplain are presented and discussed. Students will gain an awareness of the beliefs and practices of various religions and cultures that may be relevant within these issues. Students will also explore how their personal credo may impact the way they counsel others. Case examples and student discussion will be a large part of this course.

MAS 607 Crisis Counseling and Intervention (2 cr hr or 3 ceu)

This course addresses the dynamics of crisis counseling and crisis intervention. Emphasis is on the function of spiritual care in counseling people in crisis and/or those who have been traumatized. Options for intervention and its implications will be discussed. Case examples will be studied. Prerequisite: MAS 501 Pastoral Counseling I.

MAS 608 Transpersonal Psychology (2 cr hr or 3 ceu)

Transpersonal psychology stands at the interface of psychology and spiritual experience. It is the field of psychology which integrates psychological concepts, theories and methods with the subject matter and practices of spiritual discipline. In this course, students study the development of transpersonal theories, drawing from the work of Maslow, Wilber, Washburn, Walsh, Grof and others.

MAS 621 Advanced Techniques in Homiletics (2 cr hr or 3 ceu)

Students build upon the knowledge and techniques learned in Homiletics I and II by developing creativity in lesson content and by practicing energetic, engaging delivery of a spiritual lesson. The course explores the critical verbal and nonverbal elements of creating and delivering a clear and powerful message. Students create, deliver and evaluate lessons that are designed to persuade and inspire. Prerequisites: MAS 521 Homiletics I and MAS 522 Homiletics II or equivalent.

MAS 622 Music in the Contemporary Church (2 cr hr or 3 ceu)

The three pillars of the Sunday morning church service are message, meditation and music. Music not only adds to the spiritual experience of the service but also may be the primary reason people come back to the church. This course will include understanding the operation of the music department, music's place in church growth and handling differences regarding music.

MAS 623 Storytelling and Readers Theatre (2 cr hr or 3 ceu)

From the rhapsodes of ancient Greece to Garrison Keillor, the storyteller has a special role in engaging a listener and conveying a lesson in a dramatic form. This course examines storytelling and readers theatre. It explores the unique and dynamic relationship between a speaker telling a story and his or her audience. Participants will select stories from their personal experiences, shape and rehearse them and share them with the class. Participants will also work in teams to create and perform a readers theatre script of their choosing.

MAS 624 Writing for the Ministry (2 cr hr or 3 ceu)

This course explores the various written communications that are expected of ministers, from informational e-mails to letters of condolence. Styles, models and written exercises are emphasized.

MAS 641 Organizational Development in Ministry (2 cr hr or 3 ceu)

This course examines organizational development theory and tools for professional ministry. Students will learn church growth strategies, strategic planning and leadership training as tools for ministry growth. Students will experience ministry as an organism that can empower each member to participate in the unfolding spiritual process. Emphasis is placed on the minister as organizational developer and leader.

MAS 642 Administration in Ministry (2 cr hr or 3 ceu)

This course focuses on the day-to-day aspects of ministry, including office operations and personnel management. It also provides an overview of best practices for planning, organizing and leading in various areas of management and administration. This information can be adapted to alternative ministries.

MAS 643 Association of Unity Churches International Polity (2 cr hr or 3 ceu)

This class is based on recommended practices of the Association of Unity Churches International, including studies and experiences of boards and bylaws, decision making, minister/ministry ethics and the review process. This class will examine effective ways to enter and leave a pastorate in a healthy and helpful way. Each student will gain experience and knowledge of the various services and products offered by the Association. Prerequisite: MAS 542 Legal and Financial Issues in Ministry or equivalent.

MAS 644 Outreach (2 cr hr or 3 ceu)

This class will emphasize the role of the minister in the community. This class emphasizes the intersection between spiritual beliefs, interfaith organizations and social action.

MAS 645 Pioneering (2 cr hr or 3 ceu)

This class will explore the strategies for starting a ministry study group or alternative ministry. It will include the experience of creating a business plan and the study of successful practices of research and marketing to a pioneer market.

MAS 646 Youth and Family Ministry (2 cr hr or 3 ceu)

This course will provide students with an overview of ministry for families, youth and the adults who serve them. The focus of the class will be examining, evaluating and creating a plan for youth and family ministry based on the best practices. By the end of the course, students will have a general understanding of the components of youth and family ministry.

MAS 647 Ministering to Self (2 cr hr or 3 ceu)

This class illustrates the principles, practice and necessity of self-care in a caring profession. It exposes the tendency of certain personalities to be more prone to stress and burnout, and offers strategies for self-care. Time management, boundary setting and sabbatical planning will be explored from a biblical, theological and psychological perspective.

MAS 648 Family Systems: Applications in Ministry (2 cr hr or 3 ceu)

This class explores family systems theory applied to the church environment. Students will examine their own family system and relate their awareness to their past and current personal and organizational experiences. Students will use family systems theory to see the spiritual wholeness within the church and learn leadership skills to facilitate continued healing. Prerequisite: SPD 671 Introduction to Family Systems is recommended.

MAS 649 Urban Strategies: Metaphysical Applications (2 cr hr or 3 ceu)

This course challenges students to identify workable approaches that speak to the unique needs of urban communities and their diverse populations. Using the practices and principles of Jesus Christ, students will learn to establish programs within the community that give individuals tools for healing, prosperity, spiritual growth and development that ultimately lead to self-sufficiency. Prerequisite: HTS 551 Metaphysical Theology I.

MAS 650 Urban Church Management (2 cr hr or 3 ceu)

This course is a comprehensive overview of business and spiritual management of an urban ministry. Students will learn the importance and value of financial and spiritual integrity, creating an understanding of the fiscal concerns and connections between the church and its community in an urban setting.

MAS 671 Education Theory and Practice (2 cr hr or 3 ceu)

This course teaches the theories and principles of human learning and how to develop instructionally sound spiritual education for church ministry. Students apply the theories and principles to a variety of teaching opportunities, including Unity classes, small group discussions, and workshops. In addition, students identify the parameters required to teach an audience with different levels of spiritual understanding.

MAS 698 Seminar in Ministry Arts and Skills (1-3 cr hr or 1-4 ceu)

This course focuses on selected topics in ministry arts and skills. The content of the course will vary. This course may be repeated for credit.

MAS 699 Independent Study in Ministry Arts and Skills (1-2 cr hr or 1-3 ceu)

Independent study of an approved topic not parallel with the content of any other course offering. This course may be repeated for credit.

Internship

PRA 691 Internship in Prayer Ministry (2 cr hr or 10 ceu)

Supervised internship at the Silent Unity Telephone Prayer Ministry or any other approved prayer ministry. This internship will require 80-100 contact hours in the prayer ministry, weekly papers and weekly consultations with a Unity Institute faculty member. This internship may be repeated, in consultation with the student's advisor. Prerequisites: SPD 501 Prayer and Meditation, completion of at least 30 credit hours or 40 continuing education units and faculty approval.

PRA 692 Internship in Hospital Chaplaincy (2 cr hr or 10 ceu)

Supervised internship in an approved hospital environment where Clinical Pastoral Orientation (CPO) is available. This internship will require 80-100 contact hours at the hospital, weekly papers and weekly consultations with a Unity Institute faculty member. This internship may be repeated, in consultation with the student's advisor. Prerequisites: SPD 501 Prayer and Meditation, SPD 551 Spirit, Mind, Body Awareness, completion of at least 30 credit hours or 40 continuing education units and faculty approval.

PRA 693 Internship in Hospice Chaplaincy (2 cr hr or 10 ceu)

Supervised internship in an approved hospice environment. This internship will require 80-100 contact hours in the hospice environment, weekly papers and weekly consultations with a Unity Institute faculty member. This internship may be repeated, in consultation with the student's advisor. Prerequisites: SPD 501 Prayer and Meditation, SPD 551 Spirit, Mind, Body Awareness, completion of at least 30 credit hours or 40 continuing education units and faculty approval.

PRA 694 Internship in Church Ministry (2 cr hr or 10 ceu)

Supervised internship in an approved church, which is not the student's home church. This internship will require 80-100 contact hours in the church, weekly papers and weekly consultations with a Unity Institute faculty member. Students who choose the Church Ministry specialty are encouraged to take one internship in a small church and the second internship in a large church. This internship may be repeated, in consultation with the student's advisor. Prerequisites: MAS 541 Leadership in Ministry or MAS 542 Legal and Financial Issues in Ministry, completion of at least 30 credit hours or 40 continuing education units and faculty approval.

PRA 695 Internship in Clinical Pastoral Education (10 cr hr or 40 ceu)

Supervised internship in an approved hospital where Clinical Pastoral Education is available. This internship will require 400 contact hours in the hospital, weekly papers and weekly consultations with a Unity Institute faculty member. Prerequisites: SPD 501 Prayer and

Meditation, SPD 551 Spirit, Mind, Body Awareness, completion of at least 30 credit hours or 40 continuing education units and faculty approval.

PRA 696 Internship in Urban Ministry (2 cr hr or 10 ceu)

Supervised internship in an approved urban ministry, which is not the student's home church. This internship will require 80-100 contact hours in the church, weekly papers and weekly consultations with a Unity Institute faculty member. This internship may be repeated, in consultation with the student's advisor. Prerequisites: MAS 649 Urban Strategies, MAS 650 Urban Church Management, completion of at least 30 credit hours or 40 continuing education units and faculty approval.

PRA 699 Independent Internship (1-6 cr hr or 1-10 ceu)

Supervised internship in an approved environment that is not parallel with the content of any other internship and is created in consultation with the student's advisor. This internship will require 80-100 contact hours in the church, weekly papers and weekly consultations with a Unity Institute faculty member. Prerequisites: 1-2 relevant courses as determined by the student and his or her advisor, completion of at least 30 credit hours or 40 continuing education units and faculty approval. This course may be repeated for credit.

Spirituality and Society

SAS 501 Unity in Contemporary Society (3 cr hr or 4 ceu)

This course challenges students to look at the role that Unity plays in today's world. Major world views and their influence on how individual and spiritual organizations see and respond in the world are explored, as are issues of church and state in the United States. Students will investigate the potential for application of Unity teachings to various contemporary issues and explore the impact this could have on our world. Recommended prerequisite: HTS 501 History of Christianity: A New Thought Perspective.

SAS 601 Cooperation and Conflict in the International Community (3 cr hr or 4 ceu)

This course introduces students to the major reasons why we see cooperation and conflict in the international community. Students will learn about theories, worldviews and religions that influence how people and governments interact in the world. The class will focus on the role that governments' quests for power plays in the world and how spirituality, individuals and peace-based international organizations impact that process.

SAS 602 Religion and the Arts (3 cr hr or 4 ceu)

This course surveys selected classic and contemporary artistic forms from primal, Asian and Western cultures to demonstrate the intimacy between religion and the arts. Students will develop an appreciation for various forms of art in their personal spiritual life and in congregational leadership.

SAS 603 Exploring Evolutionary Spirituality (3 cr hr or 4 ceu)

This is a survey course in evolutionary spirituality as it pertains to both individuals and the collective consciousness. This course will examine the principle of our evolution toward the Divine, using works from several prominent visionaries and thinkers.

SAS 698 Seminar in Spirituality and Society (1-3 cr hr or 1-4 ceu)

This course focuses on selected topics in spirituality and society. The content of the course will vary. This course may be repeated for credit.

SAS 699 Independent Study in Spirituality and Society (1-3 cr hr or 1-4 ceu)

Independent study of an approved topic not parallel with the content of any other course offering. This course may be repeated for credit.

Scriptural Studies

SCS 501 Bible History: Hebrew Scripture (3 cr hr or 4 ceu)

This is an overview course that covers the approximately 900-year period of the writing of the Hebrew Scripture. The various writings are examined based on the probable sequence of their writings. The course contains an overview of the history of the Israelite people who, as far as we know, are the first people who attempted to write down their history. By looking at the history of the Israelites, we are able to discern how the perception of God changed.

Prerequisite: It is expected that students will have the knowledge level found in the Spiritual Education and Enrichment course Bible Overview.

SCS 502 Bible History: Christian Scripture (3 cr hr or 4 ceu)

This class presents an overview of the writings of the Intertestament and the Christian Scripture. The various writers are examined based on the probable time of their writings. The teachings of Jesus and the teachings of Paul and how they relate to the early Christian church are also examined and contrasted. As we trace the history of the Christian Scripture, we see how humankind's development of the Divine evolved. Prerequisite: SCS 501 Bible History: Hebrew Scripture or equivalent.

SCS 503 Bible Interpretation: Hebrew Scripture (3 cr hr or 4 ceu)

This course examines various interpretations of the Bible with emphasis on metaphysical teachings and how the Bible can be seen and used in dealing with everyday problems of individuals and humankind in the light of evolution of consciousness. This course enables students to apply the lessons from the Bible to their own and humankind's spiritual journeys. Prerequisite: SCS 501 Bible History: Hebrew Scripture or equivalent. SCS 503 may be taken concurrently with SCS 501.

SCS 504 Bible Interpretation: Christian Scripture (3 cr hr or 4 ceu)

This course examines various interpretations of the Bible with emphasis on metaphysical teachings and how the Bible can be seen and used in dealing with everyday problems of individuals and humankind in the light of evolution of consciousness. This course enables students to apply the lessons from the Bible to their own and humankind's spiritual journeys. Prerequisite: SCS 502 Bible History: Christian Scripture or equivalent. SCS 504 may be taken concurrently with SCS 502.

SCS 601 Wisdom Literature of the Axial Age (3 cr hr or 4 ceu)

This course focuses on the literature written between 600 B.C.E. and 200 B.C.E., which reflects a breakthrough in human thinking about the Divine and humankind's relationship to the Divine. It provides an overview of the religious thinking that occurred during this period of time and its significance to spiritual evolution.

SCS 602 The Teachings of Jesus and the Teachings About Jesus (3 cr hr or 4 ceu)
This course looks at the teachings of Jesus, especially the “Kingdom of God” teachings, and compares them with the writings of Paul and other Christian Scripture writers. The course will explore the differences in what Jesus taught about himself and what was taught about him, especially the significance of his death and destiny.

SCS 603 Women in the Bible (3 cr hr or 4 ceu)
From Sarah in the Hebrew Scripture to Lydia in the Christian Scripture, this course covers the women in the Bible. It examines their roles in the lives of the history of the people of the Bible. The course also explores the impact their stories have on the lives of women today.

SCS 604 World Religions (3 cr hr or 4 ceu)
This course explores the three families of faith: Primal, Asian and Monotheistic. Using primary texts, audiovisual materials and various exercises, students will learn how each family of faith understands the sacred. The course is designed to allow students to discover the unity out of which the religions of the world have emerged and to prepare students for work in an interfaith environment.

SCS 605 Mystical Traditions of the World Religions (3 cr hr or 4 ceu)
This course explores the mystical core of the six great religions that have shaped major civilizations: Judaism, Christianity, Islam, Hinduism, Buddhism and Taoism. Despite differences in the outer forms and rites of these religions, we can find within each of them an inner or esoteric stream of teachings that is strikingly similar.

SCS 698 Seminar in Scriptural Studies (1-3 cr hr or 1-4 ceu)
This course focuses on selected topics in scriptural studies. The content of the course will vary. This course may be repeated for credit.

SCS 699 Independent Study in Scriptural Studies (1-3 cr hr or 1-4 ceu)
Independent study of an approved topic not parallel with the content of any other course offering. This course may be repeated for credit.

Spiritual Development

Self-Discovery Group

- SPD 651 The Enneagram (1 cr hr or 1.5 ceu)
- SPD 652 The Intensive Journal Process (1 cr hr or 1.5 ceu)
- SPD 653 Life Transitions (1 cr hr or 1.5 ceu)

Interpersonal Relationships Group

- SPD 671 Introduction to Family Systems (1 cr hr or 1.5 ceu)
- SPD 672 Conflict Management (1 cr hr or 1.5 ceu)

SPD 501 Prayer and Meditation (3 cr hr or 4 ceu)
The goal of this course is for each student to understand and be able to apply the principles and practices of prayer that are essential to effective Unity ministry. The primary focus is on the Unity method of prayer and meditation and its application in church ministry. A brief

introduction to the theory and practice of spiritual direction, as it would apply in a Unity ministry, is included in this course.

SPD 551 Spirit, Mind, Body Awareness (1 cr hr or 1.5 ceu)

This is a survey course in the practical application of self-awareness and spiritual principles in one's everyday life. Emphasis is on helping the student function optimally through application of self-care and balanced living in all areas of life. Specific issues arising from the student's life experiences will be addressed.

SPD 552 The Call to Ministry (1cr hr or 1.5 ceu)

This course is designed to assist students in identifying their call to ministry, explore the feelings that arise in this transition to ministerial school and determine the direction that the student is going in ministry. Students will have the opportunity to explore their personal beliefs, compare those beliefs with normative Unity beliefs, and mitigate any differences. This course is to be taken in the first year.

SPD 571 Compassionate Communication (1 cr hr or 1.5 ceu)

This course introduces the student to principles and practices of clear, responsible and compassionate communication. Students will study, experiment with and practice compassionate communication within a variety of applications and contexts. Students are encouraged to use this process in all of their personal and professional relationships.

SPD 572 Diversity Awareness (1 cr hr or 1.5 ceu)

This course is an exploration of various expressions of human diversity. Personal background and experiences relative to various diversity issues will be explored. As the student's awareness of and relationship to diversity issues are explored, dialogue and personal healing will be encouraged. Prerequisite: SPD 571 Compassionate Communication or equivalent.

SPD 591 Credo I (1 cr hr or 1.5 ceu)

A credo is the articulation of a personal belief system. The purpose of this course is to facilitate the student's verbal and written description of his or her personal credo. Students are encouraged to question, evaluate and defend their belief systems. The student may be required to respond to critical questioning by a credo review committee. Prerequisite: SPD 552 The Call to Ministry, HTS 551 Metaphysical Theology I and completion of at least 30 credit hours or 40 continuing education units.

SPD 592 Credo II (1 cr hr or 1.5 ceu)

The purpose of this course is to facilitate the student's verbal and written articulation of his or her ministerial credo. In this course the student is encouraged to review and reevaluate his/her credo and articulate how this credo could be implemented in the various aspects of the student's chosen ministry. The student may be required to respond to critical questioning by a credo review committee. Prerequisite: Core courses are complete and advisor's approval.

SPD 601 Contemplative Prayer and Meditation Practices (3 cr hr or 4 ceu)

This course includes the study and practice of a variety of contemplative prayer and meditation practices from both Eastern and Western spiritual traditions. Emphasis is placed on the student's personal experiences of each practice. A short contemplative retreat is a required part of this course.

SPD 602 The Art of Spiritual Direction (3 cr hr or 4 ceu)

This course explores the nature of spiritual direction and introduces students to the skills needed to become a spiritual director. The spiritual journey will be explored within the framework of the relationships one has with self, others, one's culture, the world and nature. Prerequisite: SPD 501 Prayer and Meditation.

SPD 651 The Enneagram (1 cr hr or 1.5 ceu)

The Enneagram is a system of sacred psychology that affords profound insight into the workings of human consciousness. It is one of the oldest models for understanding how people relate to each other and to the divine. This course explores the structure and function of the Enneagram, how it illuminates human nature's spiritual dimension and how it can be applied in ministry. Prerequisite: SPD 551 Spirit, Mind, Body Awareness.

SPD 652 The Intensive Journal Process (1 cr hr or 1.5 ceu)

An introduction to the principles and applications of the Intensive Journal Process as developed by Dr. Ira Progoff. This process is designed to provide an instrument by which students can discover resources within themselves that they did not know they possessed. Students will also learn how to draw the power of deep contact from the experiences of their lives so as to recognize their own identities and harmonize them with the larger identity of the universe. Development and maintenance of a confidential personal journal is required. Prerequisite: SPD 551 Spirit, Mind, Body Awareness.

SPD 653 Life Transitions (1 cr hr or 1.5 ceu)

Our culture offers little help in coping with the enormous personal, social and economic changes that are occurring in our lives. This course explores the spiritual opportunities inherent in life's changes and helps us discover how to use each transition as a gateway to greater personal and spiritual growth. Prerequisite: SPD 551 Spirit, Mind, Body Awareness.

SPD 671 Introduction to Family Systems (1 cr hr or 1.5 ceu)

We were born and raised in a family system that taught us our values, morals and acceptable behavior. Studying our family of origin enables us to understand some of the complex, implicit agreements that were demanded of us at a very early age. As more is illuminated in the individual's background, the opportunity for making change is made possible. In this course we explore the dynamics of family systems, study the characteristics of healthy and unhealthy family systems and discuss the process of personal recovery from family system dysfunction. Prerequisite: SPD 551 Spirit, Mind, Body Awareness.

SPD 672 Conflict Management (1 cr hr or 1.5 ceu)

Conflict can be a gift to an organization or relationship by pointing out missing ingredients or lack of connectivity. Seen from the viewpoint of "What can I learn?" conflict can be a motivator for positive change. This class focuses on the spiritual growth possibilities in conflict and the methods of working with conflict for the good of all. Prerequisite: SPD 571 Compassionate Communication or equivalent.

SPD 698 Seminar in Spiritual Development (1-3 cr hr or 1-4 ceu)

This course focuses on selected topics in spiritual development. The content of the course will vary. This course may be repeated for credit.

SPD 699 Independent Study in Spiritual Development (1-3 cr hr or 1-4 ceu)
Independent study of an approved topic not parallel with the content of any other course offering. This course may be repeated for credit.

Thesis

THE 501 Research Methods (3 cr hr)
This course introduces students to research methodology and techniques that they will apply to their thesis work. Students will be introduced to quantitative and qualitative research techniques and will learn how to critically assess the research design and results of others.

THE 601 Thesis (1-6 cr hr)
The student will prepare an in-depth thesis on a well-prepared religious topic within his or her area of specialization. The credit hours may be taken in one term or over a series of terms, in consultation with the student's advisor. Prerequisite: THE 501 Research Methods or equivalent and completion of at least 20 credit hours.

Personnel

Administration

Unity

Charlotte Shelton, President and Chief Executive Officer
B.M.E., Drury College; M.A., University of Missouri, Kansas City; Ed.S.,
University of Missouri, Kansas City; Ed.D., Northern Illinois University, 1982.

Unity Institute

Rev. Phillip Pierson, Vice President of Education
B.A., Haverford College, 1950. Unity Ordination 1960.

Rev. Ken Micah Murdock, Dean, Ministry & Religious Studies
B.A., University of Cincinnati; M.A., University of Cincinnati, 1971.
Unity Ordination 1988.

Linda M. Bray, Director of Library and Archives
B.A., Kansas State University; M.L.S., Emporia State University, 1980.

Full-Time Teaching Faculty

Rev. Robert Brumet—Faculty, Spiritual Development and Ministry Arts and Skills
(Pastoral)
B.A., University of Toledo; M.S., University of Toledo, 1970. Unity Ordination
1980.

Rev. Claudell Hefner County—Faculty, Ministry Arts and Skills (Leadership and
Administration)
B.A., Illinois State University; M.A., University of Northern Colorado, 1977.
Unity Ordination 1986.

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B.A., State University of New York at Albany; M.A., University of Oklahoma;
Ph.D., University of Oklahoma, 1970.

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B.A., University of Oklahoma; M.S., University of Southern California, 1979.
Unity Ordination 1990.

Rev. Karrin Scapple—Accreditation Coordinator/Faculty, Spirituality and Society
B.A., Marshall University; M.A., Marshall University; M.A., The Ohio State
University; Ph.D., The Ohio State University, 1994. Unity Ordination 2005.

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B.S., University of Idaho; M.Div., Lancaster Theological Seminary, 1976.
Unitarian Universalist Ordination 1976; Unity Ordination 1987.

Adjunct Teaching Faculty

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B.A., University of Nebraska; D.Mn., Meadville Lombard Theological School,
University of Chicago, 1970. Unitarian Universalist Ordination 1970.

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B.A., University of California at Riverside; M.Ed., Pepperdine University, 1978.
Unity Ordination 2003.

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B.A., York University; B.Ed., University of Toronto; M.Ed., Arizona State
University; Ph.D., University of Southern California, 1990. Entered Licensed
Unity Teacher program 2004.

Non-Teaching Faculty

Rev. John P. Anderson—Student Resource Advisor

B.S., George Williams College, 1964. Unity Ordination 1968.

Unity Institute Staff

Victoria J. Cromwell—Executive Assistant to the Dean

Rebecca Fye, M.A.—Registrar/Admissions Officer

Debbie Horne—Executive Secretary to the Vice President of Education

Karon S. Shewmaker—Senior Office Manager

Unity Library and Archives Staff

Christa Baughman—Library Technician/Extended Hours

Judy E. Cournyea—Library Technician/Circulation

Judy Elizabeth—Library Technician/Cataloging

Rebecca A. Martz, M.A.—Archives Technician

Eric E. Page, M.H.A.M.S.—Archivist and Reference Librarian

Melinda Slater—Library Clerk/Automation

Janet Staten—Library Associate/Assistant Librarian

Index

Academic advising	23
Academic calendar	17
Academic honesty	11
Academic information	11
Academic policies	11
Accreditation	4
Adjunct teaching faculty	52
Admissions	7
Admissions policies	10
Alcohol and drug abuse.....	21
Appeal process	12
Association of Unity Churches International.....	4
Auditing a class	14
Bookstore	23
Campus policies	21
Chapel services.....	37
Certificate in Unity Ministry	33
Counseling	23
Course descriptions	38
Educational philosophy	4
Employment	23
Family Education Rights and Privacy Act (FERPA)	13
Fees	19
Financial assistance.....	20
Financial information and policies	19
Full-time teaching faculty	51
Grade appeal	14
Grade point average	14
Grading policies	13
History	3
Housing	23
Incomplete grades	14
Independent study	15
Library and Archives	23
Licensing and ordination	4
Master of Arts in Religious Studies	31
Master of Divinity	25

Mission statement	3
Nondiscrimination	21
Ordination	4
Payment of accounts	19
Personnel.....	51
Portfolio	37
Program goals	3
Refunds	19
Registration	15
Satisfactory academic progress	14
Scholarships	20
Spiritual counseling	23
Spiritual Education and Enrichment.....	5
Statement of faith	4
Student Association	24
Student Resource Advisor	24
Student resources	23
Student responsibility	15
Transcript request	20
Transfer credit	10
Tuition	19
Unity Country Club	24
Values	3
Withdrawal from a course	15
Withdrawal from school	16